

State of California

Department of Education

INFORMATION MEMORANDUM

DATE: September 29, 2003

TO: MEMBERS, STATE BOARD OF EDUCATION

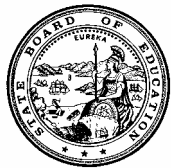
FROM: SUE STICKEL
Deputy Superintendent, Curriculum & Instruction Branch

SUBJECT: Report of the Curriculum Development and Supplemental Material Commission

[Attachment 1:](#) Report from the Curriculum Development and Supplemental Materials Commission.

[Attachment 2:](#) 2004 Health Primary Adoption Timeline

[Attachment 3:](#) 2005 History Social Science Primary Adoption Timeline



State of California

Gray Davis, Governor

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

916-319-0881

September 22, 2003

Reed Hastings, President
State Board of Education
1430 N Street, Fifth Floor
Sacramento, CA 94244-2720

RE: October 2003 Report of the Curriculum Development and Supplemental Materials Commission

Dear President Hastings:

On behalf of the Curriculum Development and Supplemental Materials Commission (Curriculum Commission), I am pleased to provide you with an update of its recent activities and inform you of items of action to be presented in November.

September 18-19 Meeting

The Curriculum Commission met September 18 and 19 and welcomed its new member, Rosa Perez, President of Cañada College. She is the appointee of the Senate Rules Committee and we are glad to have a new member with strong credentials and many interests in education.

2003 Foreign Language Adoption of K-8 Instructional Materials

The Curriculum Commission took action on recommendations for adopting instructional materials in foreign language. These recommendations are being presented to you in a separate information item in October and will come to the State Board of Education for action in November.

Field Review of Draft Visual and Performing Arts Framework

The Curriculum Commission conducted the field review of the draft Visual and Performing Arts Framework between June 20 and August 10. The comments were overwhelmingly positive and the Commission anticipates on taking action in November and bringing the document for the State Board's approval in January 2004.

2004 Health Adoption of K-8 Instructional Materials

The Curriculum Commission will be asking for approval of a revised timeline for the upcoming adoption. The item will be presented to the State Board in November for action.

2005 History-Social Science Adoption of K-8 Instructional Materials

The Curriculum Commission will be asking for approval of the timeline for the history-social science adoption. The item will be presented to the State Board in November for action.

Mathematics Framework

The Curriculum Commission is continuing to make progress on the updating of the framework. The Commission has received the comments from scholars and teachers who reviewed the framework for content accuracy this summer. The Commission is reviewing the comments and suggestions and will be making technical changes. Also, the Curriculum Commission will be adding an appendix on Algebra readiness. By February 2004, the Commission will be conducting a field review of the updated framework.

2006 Science Adoption of K-8 Instructional Materials

The Curriculum Commission is developing the criteria for the 2006 adoption. The Curriculum Commission may bring the criteria for action by the State Board of Education in January 2004.

Electronic Learning Resources

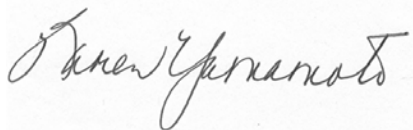
The Curriculum Commission will be working with the California Learning Resource Network in improving the process for reviewing supplemental electronic instructional materials. The Curriculum Commission will report on its progress later this year.

Textbook Weight

The Curriculum Commission is beginning to examine the issue of textbook weight and hopes to present you with viable alternatives that guarantee excellence in curriculum by March 2004.

This concludes the Curriculum Commission's report for October. As always, we welcome your direction on all matters related to the Curriculum Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Yamamoto", is written over a light gray rectangular background.

Karen Yamamoto, Chair
Curriculum Development and Supplemental Materials Commission

KY:tpa

cc: Members, State Board of Education
Jack O'Connell, State Superintendent of Public Instruction
Gavin Payne, Chief Deputy Superintendent
Sue Stickel, Deputy Superintendent, Curriculum and Instruction
Rae Belisle, Executive Director, State Board of Education
Members, Curriculum Commission
Thomas Adams, Executive Director, Curriculum Commission

2004 Health Primary Adoption Timeline (SBE Adopted December 13, 2002)

Revisions approved by Curriculum Commission, September 18-19, 2003

Dates	Key Events
March 6, 2002	State Board adopts Framework and evaluation criteria
November 14-15, 2002	Curriculum Commission recommends timeline to SBE on adoption of instructional materials
December 2002 - January 2003	State Board reviews and approves timeline on K-8 adoption of instructional materials
*April 2003	Framework and evaluation criteria briefing for publishers
March 1 – August 1, 2003	Recruit Instructional Materials Advisory Panels (IMAPs) and Content Review Panels (CRPs)
September 2003	Commission votes to recommend IMAPs and CRPs to State Board
October 3, 2003	Notification of Invitation to Submit Meeting sent to producers and publishers of instructional materials.
November 7, 2003	Deadline for publisher response to Invitation to Submit Meeting (ITS).
November 2003	SBE action on IMAP and CRP nominees
December 12, 2003	Invitation to Submit meeting for representatives of publishers/producers.
February 27, 2004	Deadline for receipt by California Department of Education (CDE) of submission diskette, technology requirements, and Publisher's Checklist indicating Alternate Sampling Plan requests. Publishers also provide a short narrative description of the submitted program.
March 12, 2004	Distribution by CDE of requests for price quotations.
March 19, 2004	Deadline for publishers to request written permission from CDE to sample materials in other than final form.
April 6-8, 2004	IMAP & CRP training and publisher presentations.
April 13, 2004	Deadline for instructional resource samples and Grade-Level Emphases Maps to be received by designated sites and persons as directed by the Department.
May 20-21, 2004	Legal and Social Compliance Review
May 2004	Materials on display at Learning Resource Display Centers (LRDCs) throughout the state. Forms for public comment are available at the centers.
June 10, 2004	Deadline for receipt by CDE of price quotations, including transportation costs
June 25, 2004	Distribution of notices of noncompliance with social content requirements to publishers/producers

2004 Health Primary Adoption Timeline (SBE Adopted December 13, 2002)

Revisions approved by Curriculum Commission, September 18-19, 2003

Dates	Key Events
July 8, 2004	Deadline for publishers/producers to withdraw from the adoption
July 19-23, 2004	Deliberations by CRPs and IMAPs
July 30, 2004	Deadline for receipt by CDE of publishers' responses to noncompliance notices (legal compliance)
September 2004	Curriculum Commission Meeting: Public hearings conducted by Subject Matter Committee(s) and full Commission; Commission takes action
September 2004	Notify public regarding LRDC public display of recommended resources for adoption
September-October 2004	Required 30-day public display of recommended resources at LRDCs. Forms for public comment are available at the centers.
October 2004	If needed, edits/corrections meeting.
October 2004	Curriculum Commission forwards recommendations, for information, to State Board of Education.
November <u>9-10</u> , 2004	Curriculum Commission presents recommendations to State Board of Education (SBE). SBE holds public hearing and takes final action.
December 2004-January 2005	Finalize SBE Adoption Report – Post on SBE and CDE web site
December 2004-January 2005	Distribution of Price Lists and Order Forms to school districts
January <u>28</u> , 2005	Post adoption briefing for all approved publishers
February 9, 2005	Deadline for receipt of final printed resources including legal compliance corrections or change (60 days after SBE action)
February 2005	Deadline for publisher to send materials for Braille Transcription

*Postponed until May 16, 2003

2005 HISTORY SOCIAL SCIENCE PRIMARY ADOPTION TIMELINE

Dates	Key Events
January 8, 2003	State Board adopts History-Social Science evaluation criteria (at least 30 months in advance of the adoption).
May 16, 2003	Publishers' Briefing to review History-Social Science Evaluation Criteria.
September 19, 2003	Curriculum Commission approves time line for adoption.
November 6-7, 2003	Curriculum Commission approves application forms for IMAP and CRP members.
February-August 15, 2004	Recruit History-Social Science Instructional Materials Advisory Panel (IMAP) and Content Review Panel (CRP) members.
September 2004	Commission votes to recommend History-Social Science IMAP and CRP members to State Board of Education (SBE).
November 9-10, 2004	State Board Appoints IMAP and CRP Members.
November 15, 2004	Notification of HSS Invitation to Submit Meeting sent to producers and publishers of instructional materials.
December 27, 2004	Deadline for publisher response to Invitation to Submit Meeting (ITS).
January 11, 2005	Invitation to Submit meeting for representatives of publishers and producers.
March 1, 2005	Deadline for receipt by California Department of Education (CDE) of submission information including: technology requirements, publisher's checklist, alternate sampling plan request (if any), and program description.
March 10, 2005	Deadline for publishers to request written permission from CDE to sample materials in less-than-final form.
April 4-8, 2005	IMAP & CRP training and publisher presentations.
April 15, 2005	Distribution of requests for price quotations by CDE.
April 22, 2005	Deadline for receipt of instructional resource samples submitted for adoption by all designated evaluation/shipping locations.
May - November 2005	Materials on display at Learning Resource Display Centers (LRDCs) throughout the state. Forms for public comment are available at the centers.
June 15, 2005	Deadline for receipt by CDE of price quotations, including transportation costs.
June 22-24, 2005	Legal and Social Compliance Review

**2005 HISTORY SOCIAL SCIENCE
PRIMARY ADOPTION
TIMELINE**

Dates	Key Events
June 28, 2005	Deadline for publishers/producers to withdraw from the adoption. (Not less than 7 working days from the start of deliberations.)
July 8, 2005	Distribution of notices of noncompliance with social content requirements to publishers/producers. (Publishers have 30 working days to respond to citations.)
July 11-14, 2005	Deliberations by CRPs and IMAPs.
August 19, 2005	Deadline for receipt by CDE of publishers' responses to notices of noncompliance with social content requirements.
September 2005	Curriculum Commission Meeting: Public hearings conducted by Subject Matter Committee(s) and full Commission; Commission takes action.
September 2005	Public notification regarding LRDC public display of recommended resources for adoption.
October 2005	Required 30-day public display of recommended resources at LRDCs. Forms for public comment are available at the centers.
November 2005	Curriculum Commission presents recommendations to State Board of Education (SBE); SBE conducts public hearing; SBE action
December 2005	Post adoption briefing for all approved publishers.
January 2006	Finalize SBE Report for CDE website.
January 2006	Deadline for receipt of final printed resources reflecting legal compliance correction (60 days after SBE action).
January 2006	Deadline for publisher to send materials for Braille Transcription.
February 2006	Distribution of Price Lists and Order Forms to school Districts.